



Team Scotia Community Program Application Form Part 1 – Initial Employee/Team Request



Instructions

1. Type in details or print form and fill in manually
2. Forward to Scotiabank Bright Future Champion for Approval
3. Submit one application per Organization/ Charity, per event

DATE (YYYY/MM/DD)

To:

SCOTIABANK BRIGHT FUTURE CHAMPION/ COUNTRY HEAD

From:

BRANCH	COUNTRY	TRANSIT
EMPLOYEE/ TEAM LEADER	TELEPHONE	FAX

Event Description (How did the Scotiabankers raise the funds)

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Name and Address of Organization/ Charity (Please complete one application per charity)

COMPLETE NAME		
ADDRESS	CITY/COUNTRY	POSTAL CODE
CHARTIBLE REGISTRATION NUMBER (IF APPLICABLE)	ESTIMATED AMOUNT TO BE RAISED	
USE OF REQUESTED FUNDING		
IF SCOTIABANK HAS FUNDED THIS CHARITY IN OTHER WAYS, PLEASE DESCRIBE AND ADVISE THE AMOUNT		

Volunteers

VOLUNTEER PARTICIPANTS (TOTAL NUMBER)			
NAME	BRANCH	COUNTRY	TRANSIT
NAME	BRANCH	COUNTRY	TRANSIT
NAME	BRANCH	COUNTRY	TRANSIT
NAME	BRANCH	COUNTRY	TRANSIT

Recommendation (include benefits received by Scotiabank involvement)

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Team Leader Initial _____ OR Scotiabank Bright Future Champion Country Head Approval _____



Team Scotia Community Program Part 3 – Event Follow-up



Instructions

1. Type in details or print form and fill in manually

To: Scotiabank Bright Future Champion/ Country Head

NAME (50 characters maximum)	CHAMPION COUNTRY	DATE (yyyy/mm/dd)
ACTUAL AMOUNT RAISED BY SCOTIABANK (Team members only) \$		
TOTAL AMOUNT RAISED BY ENTIRE EVENT (ie. by all participants) \$		
NUMBER OF SCOTIABANK PARTICIPANTS	NUMBER OF HOURS VOLUNTEERED BY SCOTIABANKERS	

Comments (optional)

Scotiabank Bright Future Champion/ Country Head confirms amount of funds raised Initials _____

Once the event is completed, forward all forms – (Parts 1, 2 and 3) for reimbursement of the matched portion of funds to:

Donations/Sponsorships/Special Events
40 King Street West
63rd Floor, Transit No. 93468
Toronto, Ontario

Attention:
Janet Slasor
Tel: (416) 866-4293
Fax: 416-866-5705
e-mail: janet_slasor@scotiacapital.com